



State of Wisconsin
Homeland Security Council

JIM DOYLE
Governor

MAJ GEN AL WILKENING
Homeland Security Advisor

Department of Military Affairs
2400 Wright Street
Madison, WI 53704

608-242-3000

Open Session Meeting Minutes

**Department of Military Affairs
Classroom 230**

**Wednesday, July 19, 2006
9:40 a.m. – 10:49 a.m.**

Members present: Chair Major General Albert Wilkening (DMA), David Heinle (CapPol), Amy Smith (DNR), and Johnnie Smith (WEM).

Members Absent or Excused: David Collins (WSP), Dr. Sheri Johnson (DHFS), Dave Steingraber (OJA), Jim Warren (DCI), and Judy Ziewacz (DATCP).

Alternates present: Tom Anderson (DHFS), Dan Blackdeer (CapPol), Mike Kunesh (OJA), David Pabst (WSP), Steve Peterson (WEM), Robin Schmidt (DATCP), Ed Wall (DCI brevet alternate), and David Woodbury (DNR).

Others present: Randi Milsap (DMA Legal Counsel), Lynn Rasmussen (DMA staff), Amy Kasper (Gov Office), Colonel Mark Mathwig (DMA staff), Colonel Paul Russell (DMA staff), SFC Damien Schuerman (DMA staff), Captain June Dykstra (DMA staff), Lori Getter (WEM staff), Mark Winscher (FB - Madison), Jeff Anderson (U.S. Attorney's Office – Western District) and Erik Peterson (U.S. Attorney – Western District), Keith Tveit (WEM staff), William Clare (WEM staff), and Brian Rybarik (WI State Telecommunications Assn) joined the meeting.

Quorum present.

9:40 a.m. – Convene in open session.

After convening in open session, the Council took a short break.

9:50 a.m. – Re-Convene in open session.

4. **Announcements of Closed Session Discussion Action.**

Chair Wilkening announced that the minutes for the June 14, 2006 closed session meeting were approved. Each agency provided its classified intelligence report and the National Asset Database Report was discussed.

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5. Review and Approval of June 14, 2006 Open Session Meeting Minutes.

A motion was made by Robin Schmidt and seconded by Dave Heinle to approve the minutes from the June 14, 2006 open session meeting minutes. **Motion carried.**

6. Invited First Responder Updates.

- Kenosha County EM Director (Ben Schliesman): 1) We are continuing to plan for the upcoming WEMA Conference. The keynote speaker will be George Forsman. We are working on dates for this conference, possibly October 25, 2006 or November 8, 2006. We are focusing on four key audiences: county/municipal/tribal; elected officials; first responders; and businesses. There will be breakout sessions. 2) We are working on NIMS compliance. 3) We will be hosting the Wisconsin Emergency Management Emergency Operations Center Class; we are expecting approximately 70 attendees. Items to be covered will include pandemic briefings and the CDC list. 4) We are looking at hosting a one-day business continuity workshop this fall.
- Oneida County EM Director (Ken Korten Hof): 1) We are also working on NIMS requirements. 2) We are taking a close look at special needs sheltering and crisis counseling. 3) We are looking at the MABAS system and the development of box cards to jump-start municipalities.
- Wisconsin State Fire Chiefs Assn (Bruce Fuerbringer): 1) It is extremely dry up here. We have had a number of small fires. You can smell the smoke and see the haze from the 800 acre fire in the Canadian boundary waters. 2) The State Chiefs Association continues to work on issues. We still don't have a total understanding of the NIMS requirements. We are working to educate our members and are scheduling talks around the area. 3) The Collapse/Rescue teams are moving along with training. Will the first level of training for these teams continue to be taught at the technical colleges? We are hearing rumors that the awareness/operational level of training will be moving to Volk Field. We will have a hard time sending large groups out of town while maintaining 24-hour coverage. There will be additional overtime and benefit contribution costs associated with this that are not reimbursable by OJA. To move the awareness/operational training out of the technical schools will also be difficult for the volunteer firefighters.
 - OJA (Mike Kunesh): Volk Field will provide the technician level training and the train-the-trainer level but that is it.

7. Briefing by WEM on Emergency Support Function, ESF #10, Oil & Hazardous Materials Response.

Presentation by William Clare. See Attachments #1 and #2, 7/19/06 HLS Open Meeting Minutes.

10:12 a.m. William Clare (WEM staff) departed.

8. Executive Briefing by WEM on NIMS Compliance Training.

Presentation by Keith Tveit. See Attachment #3, 7/19/06 HLS Open Meeting Minutes.

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- WEM (Johnnie Smith): At the Ellison Bay incident last week, the Incident Commander briefed Governor Doyle on how effective the emergency response went due to the use of the NIMS. It is important that all responders use the same language.

9. Update on WMD/Pandemic Flu Exercise, scheduled for September 8, 2006.

Presentation by Tom Anderson. The Governor's Memorandum of Understanding signed in March 2006 directed a State Agency table-top exercise, which will be held on September 8, 2006. The focus will be on the role state agencies during a Pandemic.

- DATCAP (Robin Schmidt): Large grocery stores are asking us what their role would be as food suppliers. This may not be included in this exercise but we need to address this issue. We need to think of our private partners.
 - Chair Wilkening: We need to develop templates for use by businesses and other agencies.
- DHFS (Tom Anderson): We recently submitted a grant application with a focus on "community readiness". All emergencies are local in nature. We will continue to work with local partners on readiness.
 - WEM (Johnnie Smith): We need to shore up the public awareness of procedures that the government has in place. Risk communication with the public is critical. We need to address simple things that they can do to be prepared and get the public engaged.
 - Chair Wilkening: Wisconsin Emergency Management's review and update of last year's assessment of Emergency Preparedness is on-going. The September Readiness Month will focus on personal readiness.
 - WEM (Lori Getter): I'm still looking for documents from a couple of agencies for the newsletter.

10:32 a.m. Colonel Paul Russell (DMA staff) departed.

10. Update on MABAS and Disaster Assistance fund Administrative Rules.

Presentation by Randi Milsap. See Attachments # 4 and #5, 7/19/06 HLS Open Meeting Minutes.

11. Update on Workgroup Relating to Sensitive Drinking Water Infrastructure Information.

Update by Amy Smith. The working group has not yet been formally determined. I am requesting Randi Milsap and Amy Kasper to assist.

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12. Other Business.

- General Wilkening: Richard Ruminski has been named Special Agent in Charge (vice Jim Finch) of the Milwaukee FBI Office. He will report in August 2006.
- WEM (Johnnie Smith): OJA has committed to funding three exercise positions at WEM through September 2007.
- DNR (Amy Smith): DNR participated with Dane County on local drinking water issues. The result was that we need to tweak the water testing kits that have been distributed throughout the State.
- WEM (Johnnie Smith): OJA has committed to funding three exercise positions through September 2007.
- DMA (Capt June Dykstra): We conducted a test of the National Communications System last week. 100% were reached; 78% confirmed the message. We will continue to conduct monthly tests of that system. This system has the capability to send out messages to sub-groups.
 - DHFS (Tom Anderson): Would that be a suitable system to notify us regarding alert level changes?
 - General Wilkening: Yes.
- DATCP (Robin Schmidt): 1) We conducted an animal quarantine exercise on July 7, 2006. We had great participation by other state agencies and by the Governor's Homeland Security Council members. 2) The Multi-State Partnership group is meeting next Monday and Tuesday. We are looking at how to shadow other states to see how that is managed. We will be looking at multi-state exercises. We are looking at continuity planning. If there is a large-scale animal event, how will it economically impact and disrupt the entire industry? 3) GIS will be applied to agriculture emergencies through the E-Sponder system. 4) A drought declaration was issued by the Governor which will help streamline irrigation.
 - Amy Kasper: The declaration has been issued.
- OJA (Mike Kunesh): 1) We're getting a handle on the interoperability issue. We are holding meetings on the operational component and we are starting to get basis equipment. First responders are applying for grant monies. 2) 2006 funding has been cut quite drastically. We are working to get budgets cut back accordingly to make it work.
 - WEM (Johnnie Smith): The SIEC meeting will be held in Stevens Point on July 31, 2006; in Eau Claire on August 1, 2006; and in Waukesha on August 3, 2006.

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- WEM (Steve Peterson): We conducted the Prairie Island Nuclear Power Point Exercise yesterday. It went well. The lead evaluator commented: “good communication and collaboration with agencies”. We’re still waiting for the final report.

13. Set date, time and place of next meeting.

The next meeting will be held on August 16, 2006 at 9:00 a.m. at the Department of Military Affairs. Just a reminder that the Homeland Security Council meeting scheduled for Wednesday, October 18, 2006 at Volk Field will be in conjunction with Risk Communications Training.

14. Adjournment.

A motion was made by Dave Heinle and seconded by David Pabst to adjourn the meeting. **Motion carried.**

10:49 a.m. – Meeting Adjourned.